

Chapter Meeting 3/19/2019, 5:30pm St. Paul's Episcopal Cathedral

Attendance

Clergy

Bishop Scarfe (Via teleconference)
Fr. Troy Beecham
Dcn. John Doherty (Via teleconference)
Dcn. Zebulun Bevans-Treloar

Class of 2022

Diane Hayes
Tom Thompson (Via phone)
Stephanie Wells
Skeet Wootten

Class of 2020

Derek Sadler (Via phone)
Brad Schaefer
Rick Stearns
Laurie Theis

Guests

Denis Green
Rev. Meg Wagner
Julianne Allaway

Class of 2021

Leighton Carlson
Matt Petty
Jolene Phelps
Jill Southworth

[Members from above referred to by first name following]

Opening Prayer – Fr. Troy Beecham

Reading of Mission Statement – Skeet Wootten

GILEAD Campaign Report - Bishop Scarfe and Denis Green

- Report from the Bishop on this campaign.
- Growing Iowa Leaders, Engaging All Disciples
- Campaign will make funds available as grants for training and new ministries and initiatives to equip and support parishes throughout the Diocese.
- Looking for collaboration from St. Paul's with the Diocese in promoting the campaign.
- Goal is to raise \$5M in pledges by July. Pledges paid over 3-years. 3% of an individual's annual income over 3-years is the ask.
- No individual goals for congregations
- Collaborating congregations participant can designate a percentage of their pledge to come to St. Paul's and the rest will go to the GILEAD fund.
- Collaborating congregations will receive 3-years of support with stewardship efforts via consulting firm.
- Questions:
 - What leads do we already have? Currently at just over \$750,000
 - What is specifically involved with collaborating? Lend St. Paul's name to campaign in a public manner, up-to-date membership list, identify specific individuals to ask for pledge personally, promote during Eastertide in bulletin inserts and announcements, distribute packets to members.
 - Who is the receiving the donation? The Diocese of Iowa. The Diocese will disperse checks quarterly to parishes for their portion of the pledge. Diocese will be responsible for reporting, sending tax forms, etc.

- Who is the committee that will award grants? That is TBD. It will be set-up by the board.
- When will grants become available? This is TBD but will probably be January 2020.
- Is this an endowment? No, it's purpose is not to be an endowment but spent down over approximately 7-years.
- How will this impact annual pledge campaign? If done successfully, it shouldn't have an impact. Ask will be low pressure - please discern if this is something you wish to support?
- Will there be another campaign once this one is complete? It is possible 5 - 7 years from now there will be another one but there have not been any formal discussions.
- Is there an appeal process for a grant being declined? Process is yet to be defined.
- Concerns about our financial state and asking members to direct donations to Diocese. We also have members still completing pledges from Cathedral Preservation capital campaign. Experience is that people do not decrease annual pledges when special types of campaigns such as these occur. Denis can provide churches that have been through this successfully as "references".
- How is consulting firm being paid? It is a flat fee not a percentage of money raised. There were 3 consulting firms that bid on the campaign.

Treasurer's Report – Jill Southworth

- Currently on-target for 2019 budget; however budget was developed based upon a known \$9,000 deficit per month to be covered by investments.
- Expenses and income are both down for January and February.
- Need to decide which account and when to draw from investment accounts. Diocese fund takes longer to receive money; both accounts (Diocese and Vanguard) have similar returns.
- Motion by Jill draw down \$30,000 from Vanguard account immediately to cover budget deficit through March. Seconded by Jolene.
 - Motion by Skeet to amend the amount to \$45,000 to cover budget deficit and provide working capital; seconded by Jolene. Unanimous approval.
 - Unanimous approval of motion as amended.
- Motion by Jill to immediately begin process of drawing \$10,000 per month from investment funds held with the Iowa Diocesan Fund; seconded by Matt.
 - Discussion that current investment draw down approval is for \$125,000. If we need to draw down investments more than this, it will need additional approval.
 - Unanimous approval of motion.
- Endowments currently have approximately \$1.5M. At current spending rate, endowment funds would be gone in approximately 7 1/2 years.

February Meeting Minutes

- Correction - Brad was in attendance via telephone.
- Motion to accept as amended Jill, seconded Laurie, unanimous approval.

Deacon's Report – Dcn. Zebulun Bevans-Treloar

- Jonathan Hansen and Dcn. Zeb are teaching the confirmation class. There are 2 individuals currently attending.
- 3 Baptisms will be held at Easter

Dean's Report – Fr. Troy Beecham

- 2 parishioners have had serious health concerns over the last week. Please keep them in your prayers.

- Lent Choral Evensong is being held every Thursday. 57 people attended first Evensong. Trying to make it into a metro chapter event. 2 parishes have agreed to participate.
- Great Easter Vigil - all metro parishes have been invited to attend. St. John's (Ames) and St. Martin's (Perry) plan on attending and bringing parishioners.
- March 26 6 - 8 meeting with the Bishop at St. Paul's to decide what we and St. Marks think we need the most help with from the Diocese for funds from Growing Iowa's Leaders.

Old Business

- Cathedral Planning/Strategic Planning - Jolene submitted a report.
- Summer Youth Choral Project
 - Jolene made a motion for a summer fine arts camp, seconded by Diane, unanimous approval.

New Business

- Approval of Parochial Report - Motion by Leighton, seconded by Jill, unanimous approval.
- Property Committee Prioritization - Need to prioritize Chapter's property improvements for spending from Cathedral Preservation Fund. The funds may not be spent on general maintenance. Each year there is approximately \$60,000 from this fund. Possible projects include:
 - Flooring in nave
 - Plaster in nave
 - Guild Hall kitchen
 - Undercroft
 - Wall in guild hall

Any project in the nave requires the organ be sealed to prevent damage. These projects should be done at the same time.

An option would be to spend a smaller sum this year and save for a larger project in 2020. Will continue researching cost of various projects and make a decision at a future Chapter meeting.

- Parking Lot
 - There are 5 weekday services where we need use of the back parking lot: Ash Wednesday, Chrism Mass, Good Friday, 2 noon Advent recitals.
 - Need to begin having an informal contract with those renting spots in parking lot that outlines when we definitely need the parking lot and other times where it may be needed such as funerals.
 - Parking lot renters pay \$75 per month.
- Chapter Retreat - April 13, 2019. 9:00am - 12:00pm
 - Skeet's office 4344 Corporate Woods Drive

Junior Warden's Report – Matt Petty

- Day-to-day running of the church is going well
- Lots of good things going on - attendance at metro chapter meeting, VBS, etc.

Senior Warden's Report – Skeet Wooten

- GILEAD - Motion by Diane to be a collaborating parish, seconded by Laurie, 11 in favor, 1 opposed. The motion passed.

Closing Prayer – Fr. Troy Beecham